



Seeking Consultant as Chief Strategy Officer for New Initiative on Human Rights in India

The Carter Center is guided by the principles of our Founders, Jimmy and Rosalynn Carter. Founded on a fundamental commitment to human rights and the alleviation of human suffering, the Center seeks to prevent and resolve conflicts, enhance freedom and democracy, and improve health.

The Carter Center's Human Rights Program is establishing a new initiative, called I-Policy (India Policy), with the objective to surface evidence, perspectives, and dialogue on civil liberties, freedom of press, and rule of law in India among a specialized audience in the United States. The Human Rights Program is seeking a consultant to serve as the inaugural lead for this project. The consultant will be called Chief Strategy Officer. She/he/they will meet key decision makers to educate them and manage the initiative's website, reporting on developments in the Indian democracy. She/he/they will commission and publish blog pieces, policy analysis, and white papers, and will host and/or foment conversations (online and in-person) to educate on human rights and Indian democracy. This position will report to the Director of the Human Rights Program at The Carter Center. **This position is on a consultancy basis for a duration of 12 months with the possibility of renewal.**

Key deliverables:

- Develop, maintain, nurture relationships of trust, respect and understanding with a diverse audience of persons who have the capacity to influence public policy and discourse in the U.S.;
- Oversee publication of at least one white paper over the course of the project;
- Hold at least one event in Washington to educate on key areas of strategic interest for an audience that can influence public policy;
- Prepare and participate in educational events with select audiences as agreed with supervisor, in coordination with the advisory board;
- Educate key technology companies investing in India regarding the importance to foreground respect for human rights, including freedom of the press, democracy, and rule of law;
- Establish and exercise day-to-day oversight of the project's publication web platform;
- Be responsible for project management, analytical insight, and editorial oversight for platform content, specifically commissioning and preparing for publication at least 45 blog pieces over the course of the project with the assistance of a researcher-editor;
- Write a key blog post once every month (a la monthly column) advancing the mission of the initiative;
- Build a key constituency at the end of the first quarter, and start for them a personalized weekly newsletter service with the assistance of a researcher-editor consultant;

- Build, maintain, and deepen network of Indian human rights defenders working on issues pertinent to the project;
- Prepare materials for and facilitate meetings with project advisory board once every two months (six meetings total);
- Coordinate with and advise consultant researcher-editor to support delivering on project;
- Provide regular updates to supervisor (Director of Human Rights Program at The Carter Center), with copy to executive committee of advisors;
- Meet weekly with supervisor to update on progress and for guidance and clarification on work, with additional meetings scheduled on an as-needed basis.

The ideal consultant will be able to demonstrate:

- commitment to further democracy, human rights, and rule of law in India;
- strong understanding of US-India ties;
- deep knowledge of US foreign policy process and structures;
- appreciation of the workings of technology companies and social media platforms as powerbrokers vis-à-vis freedom of expression worldwide;
- ability to identify, reach, and educate key influencers of US foreign policy towards India as well as influencers with business or cultural interests in India; and
- ability to produce high quality analytical content on policy matters in a manner that is engaging, respectful, and ethical.

We are looking for a consultant with the following or equivalent experience and competencies:

- Ten years of experience in policy analysis, advocacy, and education in the United States, ideally vis-a-via India or South Asia;
- Proven track record of building networks rooted in respect and relational ties, both in-person and remotely;
- Record of informed risk-taking, learning from failures, personal accountability, even in a fast-paced environment;
- Ability to self-start and self-organize, prioritize, and be transparent about goal-setting and time management.
- Ability to work alone and within teams with equal ease;
- Record of being very organized and able to manage multiple priorities simultaneously while producing high quality work;
- Clear and concise written and oral communication skills in English;
- Entrepreneurial orientation and creative thinking;
- Excellent interpersonal and intercultural skills;
- A particular academic background is not required, as long as the candidate can demonstrate a high level of analytical thinking and the ability to lead the production of academic-level research and writing.

(All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.)

Preferred location: homebased, preferably in or near Washington DC.

Please write to hrprecruiting@cartercenter.org with a cover letter, a copy of your resume, and contact information for at least two references who can speak to your experience and competencies. Tell us in your cover letter why you are compelled to apply for this position and what makes you think you are the most suitable candidate. Application review will begin on **Tuesday, September 7, 2021**, and continue until position is filled.